

**Regular Meeting
Pines School
April 9, 2019**

The School Board President, Suzette Cooley-Sanborn called the meeting to order a 4:00 p.m. via conference call. Other board members present were Jessi LaPorte, Dan Reynolds and Cindy Riker. Kathy Brown was absent. The teacher, Wendy Spray and the Aide, Kaitlyn Black, were in attendance. Public present were: Ted Spray, Christine and Ken Hasbrouck. Dan Reattoir, Superintendent of EUPISD, joined us via conferencing.

Dan Reynolds made a motion to approve the agenda, as amended. The motion was seconded by Cindy Riker. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried.

Jessi LaPorte made a motion to approve the minutes from the regular meeting on March 12, 2019. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried.

Suzette Cooley-Sanborn made a motion to approve the minutes from the special meeting on March 19, 2019. The motion was seconded by Jessi LaPorte. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried.

Teacher:

- Ants have been seen in the school. Suzette Cooley-Sanborn made a motion to contact Straits Area Pest Control and have them spray with cost not to exceed \$250. Dan Reynolds seconded the motion. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried. Cindy Riker will make the call and also inquire about an annual contract with them.
- Julie Bazinau will be visiting from the ISD on April 24th. She is the ISD Math Curriculum Consultant and Instructional Coach. We were to receive 4 half day visits. This is the first one. The invoice sent to us will be adjusted accordingly, per Dan Reattoir.
- The Mackinaw City Elementary School visit was rescheduled. The Cheboygan Opera House play will be either Wed or Thurs, 4/17 or 4/18. The previous “bottle” project has now turned into an art project.
- The student is currently reading the Magic Tree House Series. One book was sent home with a former student. Cindy Riker will contact the parents to get it back. Wendy will purchase the rest of the series, which is \$82.50, on the credit card. It is under the \$100 limit.
- All light bulbs were replaced several years ago. Some of the bulbs are out. Discussion about converting to LED. Dan Reynolds will get information about cost for converting and get back to the board with the information.
- There are only 33 VHS tapes left to convert. It was suggested to Wendy and Kaitlyn that they may want to check on recycling these.
- Nothing back from pen pal.
- Wendy had a list of office supplies needed to replace her own. Cindy Riker made a motion to purchase the supplies not to exceed \$200. Dan Reynolds seconded the motion. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried.
- A fax was received at the school regarding water requirements. Dan Reattoir feels we are ok for now based on last year’s testing by Northern Drilling. He will get us the schedule of testing time frames.

Teacher’s Aide:

- Still working on the ELA section of the curriculum map. Quite complex.

Communication: None

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Public Comment: None

Committee Reports: None

Old Business:

- Reduction & Recall of Teachers Policy and Evaluation Policy: Tabled until later time, since we will be reviewing all policies and bylaws.
- Administrator: Dan Reattoir has found someone to fill our vacancy. His name is Dean Paul. The two of them would like to come over next Tuesday, 4/16, to meet with Wendy and then the school board. He will work for the ISD and we will get billed for his services. We need to check on whether or not we need an addendum to our current services contract to include his services.
- REAP: Melissa Gillhooley from the ISD is working on this. It will be approved with a retro date and will be approximately \$17,000. We currently have spent approximately \$5,000 that will be reimbursed once approved.
- SIP: Cindy had not heard from Lindsay Brindley. Dan Reattoir will follow up for us. changes.

New Business:

- Vice President: Cindy Riker made a motion to nominate Dan Reynolds as Vice President of the School Board. Suzette Cooley-Sanborn seconded the motion. Roll call vote. Ayes: LaPorte, Riker and Cooley-Sanborn. Nays: None. Abstain: Reynolds. Absent: Brown. Motion carried.
- You Don't Want to Look Back: The board reviewed and discussed the article given to us last month by Clover Schlund. The consensus was that we hope to learn from our mistakes and don't look back. We all try to do better each day.
- Check Signer: There has been a big turnover on the board and we need to update our check signers. Cindy Riker made a motion to add Dan Reynolds, Jessi LaPorte and Kathy Brown and to eliminate Jeff Liedel, Terri Antonetti and Julie Maynard as check signers. Suzette Cooley-Sanborn seconded the motion. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried.
- Electronic Mail requirements (OMA): Cindy reviewed the OMA rules with the board, as it related to email. A handout was distributed.
- Budget time Amended 2018-19 and new 2019-20: Cindy gave a brief explanation of the budget process. Next month she would like any recommendations on upcoming expenditures for the 2019-20 school year. We will start working on the budget during May. It will be finalized in June.
- Teacher's Contract 2019-2020: The process for the teacher's contract will be done a little different this year. Instead of the teacher coming to the board with requests, the board will make recommendations for changes to the contract. It will still be effective at a later date. We are trying to finalize in order to budget accordingly. We will probably need a special meeting to come to final agreement in May.
- Custodial Contract 2019-2020: There needs to be several changes made to the custodial contract for the upcoming year. For budget purposes we need to look at the money being spent and whether or not there should be any monetary changes to consider.
- Fingerprinting: Michelle Satchell is in the process of registering as a substitute for us. She needs fingerprinting to be done. We pay for this. Cindy Riker made a motion to reimburse Michelle up to \$200 in expenses for fingerprinting. Jessi LaPorte seconded the motion. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried.

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Financial Report:

- The financial reports were reviewed. Dan Reynolds made a motion to approve the April bills and transfer \$15,000 from savings to checking. Suzette Cooley-Sanborn seconded the motion. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried.

Closed Session for Custodial Services

- Cindy Riker made a motion to go into closed session at 5:06 p.m. Dan Reynolds seconded the motion. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried.

The open session was resumed at 5:59 p.m. Rejoining the previous closed session group are Ted Spray, Wendy Spray and Kaitlyn Black.

Dan Reynolds made a motion to revoke the suspension of Christine Hasbrouck, pending her submitting proof of insurance and a signed confidentiality agreement within the next week. Suzette Cooley-Sanborn seconded the motion. Roll call vote. Ayes: LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Absent: Brown. Motion carried.

Dan would like to see formal steps for more open communication on next month's agenda. Fostering communication should be front and center.

There being no further business the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Cindy Riker, Secretary
Bois Blanc Pines School Board